

Santa Ana Unified School District
1601 E. Chestnut Avenue
Santa Ana, California 92701

MINUTES

REGULAR MEETING
SANTA ANA BOARD OF EDUCATION

February 23, 2016

CALL TO ORDER

The meeting was called to order at 5:12 p.m. by Board President Palacio. Other members in attendance were Ms. Amezcua and Ms. Iglesias.

CLOSED SESSION PRESENTATIONS

Mr. Palacio asked those wishing to address the Board in matters pertaining to Closed Session to step to the lectern.

There were no individuals wishing to address the Board.

RECESS TO CLOSED SESSION

The Regular Board meeting was immediately recessed at 5:12 p.m. to consider a student matters, personnel matters, and negotiations.

Mr. Richardson arrived at 5:20 p.m. and Mr. Hernández arrived at 5:33 p.m.

RECONVENE OPEN MEETING

The Regular Board meeting reconvened at 6:16 p.m.

Cabinet members present were Dr. Miller, Dr. Phillips, Dr. Haglund, Mr. McKinney, Ms. Lohnes, Dr. Rodriguez, Ms. Pueblos, and Ms. Douglas. Mr. Williams was absent.

PLEDGE OF ALLEGIANCE

The meeting was opened with the Pledge of Allegiance led by Celeste Marquez, 6th grade student at Sierra Preparatory Academy.

REPORT OF ACTION TAKEN IN CLOSED SESSION

By a vote of 4-0, the Board took action to approve the recommended non-reelected probationary certificated employees: ID Numbers - 27424; 29897; 29974, effective June 30, 2016.

Moved:	Palacio	_____	Richardson	_____	Amezcu	<u> X </u>	Hernández	_____	Iglesias	_____
Seconded:	Palacio	_____	Richardson	_____	Amezcu	_____	Hernández	_____	Iglesias	<u> X </u>
Ayes:	Palacio	<u> X </u>	Richardson	<u> X </u>	Amezcu	<u> X </u>	Hernández	_____	Iglesias	<u> X </u>
Noes:	Palacio	_____	Richardson	_____	Amezcu	_____	Hernández	_____	Iglesias	_____
Final Vote:	Ayes	<u> 4 </u>	Noes	<u> 0 </u>	Abstain	_____	Absent	<u> 1 </u>		

By a vote of 4-1, the Board took action to appoint David Degree to the position of Manager of Budget.

Moved:	Palacio	_____	Richardson	<u> X </u>	Amezcu	_____	Hernández	_____	Iglesias	_____
Seconded:	Palacio	_____	Richardson	_____	Amezcu	<u> X </u>	Hernández	_____	Iglesias	_____
Ayes:	Palacio	<u> X </u>	Richardson	<u> X </u>	Amezcu	<u> X </u>	Hernández	<u> X </u>	Iglesias	_____
Noes:	Palacio	_____	Richardson	_____	Amezcu	_____	Hernández	_____	Iglesias	<u> X </u>
Final Vote:	Ayes	<u> 4 </u>	Noes	<u> 1 </u>	Abstain	_____	Absent	_____		

HIGH SCHOOL STUDENT AMBASSADORS

Chavez - Jacqueline Flores; Saddleback - Neivy Lopez; Segerstrom - Hector Bustos; Santa Ana Valley - Alexandra Lomeli

Alexandra and Hector provided highlights to the Board of current events, information, and activities at their respective high schools.

RECOGNITION / ACKNOWLEDGMENT

Certificated Employee of the Month for February 2016, Carolyn Stentner

Ms. Stentner was selected as the Certificated Employee of the Month for February 2016 because she is extremely patient and supportive to her students as she circulates the classroom paying attention to detail to each of their letter sounds, number writing, and Common Core learning.

Classified Employee of the Month for February 2016, Yareli Rebia

Ms. Rebia was selected as the Classified Employee of the Month for February 2016 because she has been dedicating herself to the parents, staff, and most importantly students.

SUPERINTENDENT'S REPORT

Dr. Miller opened his report by thanking Bobbie Rooker for a tremendous evening at the Bill Medley Concert. He mentioned the LCAP discussion at Segerstrom High School and the upcoming intermediate school discussions. Superintendent Miller recognized Nuria Solis and Sonia Llamas as ACSA's Region 17 Administrators of the Year. He stated that SAUSD is being honored for excellence and innovation in secondary schools by the Alliance for Excellent Education. Dr. Miller concluded his report by announcing an important notice related to a lawsuit regarding the disclosure of student records and providing an opportunity for parents to submit a form to waive students' data shared by the California Department of Education.

PUBLIC PRESENTATIONS

Bobbie Rooker addressed the Board related to the Bill Medley Concert. Alfredo Amezcua addressed the Board related to the Speech and Debate Tournament. Rocio Alvarado addressed the Board related to a Special Education issue. Yazmin Cervantes, Miriam Cervantes, Silvia Zavala, Josefina Capilla, Estela Morales, Selene Romero, Jaqueline Perez, Patricia Perez, Irma Calderon, Alama Morales, Rebecca Viveros, Rebeca Navarro, Pablo Gomez, and Maria Lopez addressed the Board related to Remington Elementary School.

1.0 APPROVAL OF CONSENT CALENDAR

The following items were removed from the Consent Calendar for discussion and separate action:

- 1.3 Approval of Schoolwide Single Plans for Student Achievement for 2015-16 School Year
- 1.10 Approval of Agreement between Elite Educational Institute and Century High School for February 26 through May 31, 2016
- 1.11 Approval of Data-Sharing Agreement between Harvard's Center for Education Policy Research Proving Ground Network and Santa Ana Unified School District for February 24, 2016 through December 31, 2017
- 1.14 Approval of Amendment for Memorandum of Understanding between California College Guidance Initiative and Santa Ana Unified School District
- 1.15 Approval of Memorandum of Understanding between Angels Reviving Baseball in Inner-Cities League and Santa Ana Unified School District for February 24 through June 30, 2016
- 1.16 Approval of Revised Job Description: Director of Accounting and Payroll
- 1.26 Adoption of Resolution No. 15/16-3089 - Authorization of a Board Member's Absence from Board Meeting

It was moved by Ms. Amezcua, seconded by Mr. Richardson, and carried 5-0, to approve the remaining items on the Consent Calendar as follows:

- 1.1 Approval of Regular Board Meeting Minutes - February 9, 2016
- 1.2 Orange County Department of Education Second Quarter Site Review Report on Williams Settlement Legislation for 2015-16 Fiscal Year
- 1.4 Approval of Submission of 2015-16 Consolidated Application and Reporting System, Part II, for Federal Categorical Funding to California Department of Education
- 1.5 Acceptance of Gifts in Accordance with Board Policy 3290 - Gifts, Grants, and Bequests
- 1.6 Approval of Extended Field Trip(s) in Accordance with Board Policy (BP) 6153 - School- Sponsored Trips and Administrative Regulation (AR) 6153.1 - Extended School-Sponsored Trips
- 1.7 Approval of Project Lead The Way Aerospace Engineering Course for High School Students
- 1.8 Approval of Film, Literature, and Composition Course Outline for 12th Grade Students
- 1.9 Approval of Expulsion of Students for Violation of California Education Code Sections 48900, 48900.2, 48900.3, 48900.4, 48900.7, and/or 48915(c) According to Board Policy 5144.1

332845 - Saddleback
For the violation of Education Code Section 48900, paragraph C that the Board expel the student from the schools of the District, and that the student may apply for readmission on or after February 23, 2017.

351499 - Sierra
For the violation of Education Code Section 48900, paragraph C that the Board expel the student from the schools of the District, and that the student may apply for readmission on or after February 23, 2017.
- 1.12 Approval of Agreement with Feet First Eventertainment for May 2016
- 1.13 Ratification of Grant Agreement with Orange County United Way for Period of July 1, 2015 through June 30, 2016
- 1.17 Ratification of Purchase Order Summary and Listing of all Purchase Orders, for the Period of January 27, 2016 through February 9, 2016
- 1.18 Ratification of Expenditure Summary and Warrants Issued Over \$25,000 for the Period of January 27, 2016 through February 9, 2016
- 1.19 Approval of Rejection of Government Code §910 and §910.2 Claim Against Santa Ana Unified School District - File Number: LBI 1501751 RV

- 1.20 Authorization to Extend Contract for Installation of Structured Cabling System and Network Equipment Awarded to Federal Technology Solutions, Inc., Under E-Rate Districtwide for the 2016-17 Fiscal Year
- 1.21 Authorization to Utilize the State of California Telecommunications Multiple Award Contract, CALNET3 for Districtwide Landline Telephone and Communication Services Funded Under E-Rate
- 1.22 Authorization to Utilize the National Association of State Procurement Officials ValuePoint Cooperative Purchasing Program Agreement with Verizon Wireless for Districtwide Cellular Services Funded Under E-Rate
- 1.23 Approval of Five Deductive Change Orders for the Projects at Chavez High School, MacArthur Fundamental, Mitchell Child Development Center, Sepulveda Elementary, and Proposition 39 Energy Efficient Projects at: Saddleback, Santa Ana, Segerstrom, and Valley High Schools
 - 1.23.1 Approval of Deductive Change Order No. 1 for Bid Package No. 1 - Roof Replacement at Chavez High School
 - 1.23.2 Approval of Deductive Change Order No. 1 for Bid Package No. 1 - Roof Replacement for MacArthur Fundamental Intermediate School
 - 1.23.3 Approval of Deductive Change Order No. 1 for Bid Package No. 4 - Rough Carpentry for Mitchell Child Development Center
 - 1.23.4 Approval of Deductive Change Order No. 1 for Bid Package No. 1 - Roof Replacement at Sepulveda Elementary School
 - 1.23.5 Approval of Deductive Change Order No. 1 for Bid Package No. 1 - Pool Pump Motor Upgrades for Proposition 39 Projects at Saddleback, Santa Ana, Segerstrom, and Valley High Schools
- 1.24 Acceptance of Six Notices of Completion for Projects at Chavez High School, Lincoln Elementary, MacArthur Fundamental, Mitchell Child Development Center, Sepulveda Elementary, and Proposition 39 Energy Efficient Projects at: Saddleback, Santa Ana, Segerstrom, and Valley High Schools
 - 1.24.1 Acceptance of Completion of Contract for Bid Package No. 1 - Roof Replacement at Chavez High School
 - 1.24.2 Acceptance of Completion of Contract for Bid Package No. 2301.1 - Lighting and Ceiling Replacement at Lincoln Elementary School
 - 1.24.3 Acceptance of Completion of Contract for Bid Package No. 1 - Roof Replacement at MacArthur Fundamental Intermediate School
 - 1.24.4 Acceptance of Completion of Contract for Bid Package No. 4 - Rough Carpentry at Mitchell Child Development Center
 - 1.24.5 Acceptance of Completion of Contract for Bid Package No. 1 - Roof Replacement at Sepulveda Elementary School

- 1.24.6 Acceptance of Completion of Contract Bid Package No. 1 - Pool Pump Motor Upgrades for Proposition 39 Projects at Saddleback, Santa Ana, Segerstrom, and Valley High Schools
- 1.25 Adoption of Resolution No. 15/16-3090 - Proclaiming March 7 - 11, 2016 as National School Breakfast Week
- 1.27 Approval of Personnel Calendar Including the Transition of Specific Staff Members with such Topics as: Hiring, Promotions, Transfers, Resignations, Retirements, and Leaves

Items removed from Consent Calendar for discussion and separate action:

- 1.3 Approval of Schoolwide Single Plans for Student Achievement for 2015-16 School Year

It was moved by Ms. Amezcua, seconded by Mr. Richardson, and carried 3-1, Ms. Iglesias dissenting and Mr. Hernández not present, to approve the Schoolwide Single Plans for Student Achievement for the 2015-16 school year.

- 1.10 Approval of Agreement between Elite Educational Institute and Century High School for February 26 through May 31, 2016

It was moved by Ms. Iglesias, seconded by Mr. Richardson, and carried 5-0, to approve the agreement between Elite Educational Institute and Century High School for February 26 through May 31, 2016.

- 1.11 Approval of Data-Sharing Agreement between Harvard's Center for Education Policy Research Proving Ground Network and Santa Ana Unified School District for February 24, 2016 through December 31, 2017

It was moved by Mr. Richardson, seconded by Mr. Palacio, and carried 4-1, Ms. Iglesias dissenting, to approve the data-sharing agreement between Harvard's Center for Education Policy Research Proving Ground Network and the Santa Ana Unified School District for February 24, 2016 through December 31, 2017.

- 1.14 Approval of Amendment for Memorandum of Understanding between California College Guidance Initiative and Santa Ana Unified School District

It was moved by Ms. Amezcua, seconded by Mr. Palacio, and carried 4-1, Ms. Iglesias dissenting, to approve the amendment for the Memorandum of Understanding between the California College Guidance Initiative and the Santa Ana Unified School District.

- 1.15 Approval of Memorandum of Understanding between Angels Reviving Baseball in Inner-Cities League and Santa Ana Unified School District for February 24 through June 30, 2016

After Board discussion, item was tabled and will be brought back at the Regular Board of Education Meeting on Tuesday, March 8, 2016.

1.16 Approval of Revised Job Description: Director of Accounting and Payroll

It was moved by Ms. Amezcua, seconded by Mr. Palacio, and carried 4-1, Ms. Iglesias dissenting, to approve the revised job description of Director of Accounting and Payroll.

1.26 Adoption of Resolution No. 15/16-3089 - Authorization of a Board Member's Absence from Board Meeting

It was moved by Ms. Amezcua, seconded by Mr. Richardson, and carried 4-0, Mr. Richardson abstained, to adopt Resolution No. 15/16-3089 - Authorizing the absence of Rob Richardson from Board Meeting of January 26, 2016.

PRESENTATION

Energy Conservation Program Update

Mr. McCurry, Energy Conservation Program Manager provided the Board with a report on total water and energy savings from June 2014 through December 2015 and a total of 14,310 solar panels installed district-wide. In addition, Proposition 39 and public utility funds have replaced 121 HVAC units, 10 boilers, upgrades on all pool controls and one pool cover.

REGULAR AGENDA - ACTION ITEMS

2.0 APPROVAL OF IMPLEMENTATION OF THE PUBLIC AGENCY RETIREMENT SERVICES (PARS) EMPLOYEE RETIREMENT PLAN FOR ELIGIBLE CERTIFICATED NON-MANAGEMENT SANTA ANA EDUCATORS' ASSOCIATION (SAEA) EMPLOYEES FOR THE 2015-16 FISCAL YEAR

It was moved by Ms. Amezcua, seconded by Mr. Palacio, and carried 3-1, Ms. Iglesias dissenting and Mr. Richardson not present, to approve implementation of the Public Agency Retirement Services (PARS) Employee Retirement Plan for Eligible Certificated Non-Management Santa Ana Educators' Association (SAEA) Employees for the 2015-16 fiscal year.

3.0 AUTHORIZATION TO AWARD CONTRACTS FOR THE PURCHASE OF VEHICLES DISTRICTWIDE TO RUSH TRUCK CENTERS AND GUARANTY CHEVROLET

It was moved by Ms. Amezcua, seconded by Ms. Iglesias, and carried 4-0, Mr. Richardson not present, to authorize staff to award contracts to Rush Truck Centers and Guaranty Chevrolet, Pursuant to Bid No. 06-16, for the purchase of District vehicles.

4.0 AUTHORIZATION TO AWARD CONTRACTS FOR THE PURCHASE OF OFFICE SUPPLIES, SCHOOL PAPER AND INSTRUCTIONAL SUPPLIES FOR WAREHOUSE STOCK

It was moved by Mr. Palacio, seconded by Ms. Amezcua, and carried 4-0, Mr. Richardson not present, to authorize staff to award contracts to Southwest School and Office Supply, Quill, School Specialty, and Staples, pursuant to Bid No. 04-16, for the purchase of office supplies, school paper, and instructional supplies for warehouse stock.

5.0 APPROVAL OF REVISED JOB DESCRIPTION: FOOD SERVICE FIELD SUPERVISOR

It was moved by Mr. Palacio, seconded by Ms. Amezcua, and carried 4-0, Mr. Richardson not present, to approve the revised job description for Food Service Field Supervisor.

6.0 APPROVAL OF SANTA ANA UNIFIED SCHOOL DISTRICT'S INITIAL BARGAINING PROPOSAL TO SANTA ANA SCHOOL POLICE OFFICERS ASSOCIATION FOR 2016-18 SCHOOL YEAR

It was moved by Ms. Amezcua, seconded by Mr. Palacio, and carried 4-0, Mr. Richardson not present, to approve the Santa Ana Unified School District's (SAUSD) Initial Bargaining Proposal to the Santa Ana School Police Officers Association (SASPOA) for the 2016-18 school year.

Change in Order of Agenda

8.0 APPROVAL TO CALL FOR A PUBLIC HEARING TO RENAME COMMUNITY DAY SCHOOL

It was moved by Ms. Amezcua, seconded by Ms. Iglesias, and carried 4-0, Mr. Richardson not present, to approve to call for a Public Hearing to rename Community Day School.

7.0 APPROVAL OF REPRESENTATIVES TO DELEGATE ASSEMBLY FOR CALIFORNIA SCHOOL BOARDS ASSOCIATION REGION 15

It was moved by Ms. Iglesias, seconded by Ms. Amezcua, and carried 4-0, Mr. Richardson not present,, to approve representatives Judith Franco (Newport-Mesa USD), Francine Scinto (Tustin USD) and write-in candidate - Lynn Davis (Tustin USD) to the Delegate Assembly for California School Boards Association (CSBA) Region 15.

BOARD AND STAFF REPORTS/ACTIVITIES

Ms. Iglesias

- Looking forward to her participation in Read Across America at Monte Vista Elementary School;
- Mentioned the Santa Ana Kiwanis/SAUSD Speech and Debate Competition; great opportunity.

Mr. Hernández

- Announced that the Hispanic Bar Association will be donating prom dresses to Godinez Fundamental High School students.

Ms. Amezcua

- Announced that the non-profit organization, Yesenia's Humanitarian Foundation: Dream Dress Drive provides young ladies with a dress, accessories, and shoes, as well as hair styling and make-up.

Mr. Richardson

- Acknowledged Bobbie Rooker for the Bill Medley Concert, great evening;
- Announced Artspiration at Bowers Museum on March 10, 2016;
- Announced the recognition of Isaac Curtis, former NFL Football player, Super Bowl participant and Santa Ana High School student-athlete graduate on Friday, February 26th;
- Attended the Segerstrom High School LCAP meeting;
- Congratulated the Santa Ana High School Wrestling Team for their 2016 CIF Southern Division.

Mr. Palacio

- Announced the recognition of Isaac Curtis, at Santa Ana High School;
- Will Participate in Read Across America at Heroes Elementary School;
- Attended an event at the Chapman Law School with SAUSD students.

ADJOURNMENT

There being no further business to come before the Board, the Board meeting was adjourned at 9:38 p.m. by Board President Palacio.

The next Regular Meeting will be held on Tuesday, March 8, 2016, at 6:00 p.m.

ATTEST:



Rick Miller, Ph.D.
Secretary
Santa Ana Board of Education

1 RESOLUTION NO. 15/16-3090
2 BOARD OF EDUCATION
3 SANTA ANA UNIFIED SCHOOL DISTRICT
4 ORANGE COUNTY, CALIFORNIA
5

6 **Proclamation Declaring National School Breakfast Week - March 7-11, 2016**
7

8 WHEREAS, the School Breakfast Program has served our nation
9 admirably since it was permanently established in 1989; and
10

11 WHEREAS the School Breakfast Program is dedicated to the health and
12 well-being of our nation's children; and
13

14 WHEREAS the School Breakfast Program joins and has been joined
15 through the years by many other excellent child nutrition programs; and
16

17 WHEREAS there is evidence of continued need for nutrition education
18 and awareness of the value of school nutrition programs; and
19

20 WHEREAS Nutrition Services is dedicated to supporting education by
21 serving healthy meals to the students of Santa Ana; and
22

23 NOW THEREFORE, BE IT RESOLVED: That the Santa Ana Unified School
24 District's Board of Education declares March 7-11, 2016, as "NATIONAL SCHOOL
25 BREAKFAST WEEK" and devote this week to the recognition of the dedicated and
26 hardworking people who make the School Breakfast Program a reality in their
27 community schools, and I encourage all residents of the City of Santa Ana to
28 become aware of the solid foundation for learning provided by a nutritious
29 School Breakfast.
30

31 Upon motion of Member Amezcua and duly seconded, the foregoing
32 Resolution was adopted by the following vote:
33

34 AYES: John Palacio, Rob Richardson, Valerie Amezcua, José A. Hernández,
35 and Cecilia Iglesias

36 NOES:

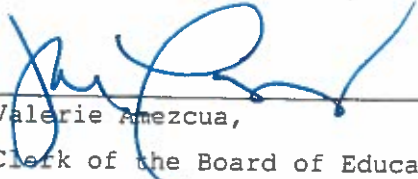
37 ABSENT:
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STATE OF CALIFORNIA)
) SS:
COUNTY OF ORANGE)

I, Valerie Amezcua, Clerk of the Board of Education of the Santa Ana Unified School District of Orange County, California, hereby certify that the above and foregoing Resolution was duly adopted by the said Board at a regular meeting thereof held on the 23rd day of February, 2016, and passed by a vote of 5-0 of said Board.

IN WITNESS WHEREOF, I have hereunto set my hand this 23 day of February, 2016.



Valerie Amezcua,
Clerk of the Board of Education
Santa Ana Unified School District

CERTIFICATED PERSONNEL CALENDAR

Personnel Calendar

Board Meeting - February 23, 2016

LAST NAME	POSITION	SITE	EFF. DATE	END DATE	COMMENTS
RETIREMENT					
Licudine, Star	Nurse	Pupil Support Services	December 11, 2015		Retirement - 12 years
RESIGNATION					
Smith, Cherie	Teacher	Valley	February 5, 2016		Personal - 5 months
NEW HIRES/RE-HIRES 2015-16					
Murphy, Ellery	Teacher	Spurgeon	February 2, 2016		New Hire - Intern
CO-CURRICULAR 2014-15					
Ramos, Rafael		Middle College	2014-15		Senior Class Advisor
CO-CURRICULAR 2015-16					
Ramos, Rafael		Middle College	2015-16		Senior Class Advisor
HOME TEACHERS 2015-16					
Floriano, Raquel	Home Teacher	Pupil Support Services	January 27, 2016	June 16, 2016	If and as needed basis

CLASSIFIED PERSONNEL CALENDAR

**Personnel Calendar
 Board Meeting - February 23, 2016**

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
RETIREMENTS						
Olivares, Mireya	Fd. Svc. Wkr.	Nutrition Svcs.	March 15, 2016			20 years, 6 months
Ortiz, Raymond	Rv. Ld. Custodian	Thorpe	February 29, 2016			16 years, 2 months
Reyes, Maria	Fd. Svc. Wkr.	Nutrition Svcs.	December 17, 2015			28 years
RESIGNATIONS						
Barron, Cynthia	Instr. Asst. Sev. Dis.	Mendez	February 4, 2016			Personal - 9 years, 3 months
Castillo, Juan	Library Media Tech.	King	February 10, 2016			Personal - 16 years, 1 month
Cuevas Conde, Stephanie	After School IP	After School Programs	February 11, 2016			Personal - 1 year, 1 month
Mayer, Charlotte	SSP Sp. Ed.	Villa	February 5, 2016			Personal - 1 year, 5 months
Mena, Julian	After School IP	After School Programs	January 26, 2016			Personal - 1 year
Morales, Arturo	Instr. Asst. Computer	Wilson	February 8, 2016			Personal - 3 months
Rosas Gonzalez, Victoria	Licensed Vocational Nurse	PSS	February 5, 2016			Personal - 1 month
Sanchez, Marcos	Head Start Teacher	Child Development	January 28, 2016			Head Start Teacher Sub.

CLASSIFIED PERSONNEL CALENDAR

**Personnel Calendar
 Board Meeting - February 23, 2016**

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
TERMINATION						
ID# 27943	Custodian	Bldg. Svcs.	January 29, 2016			
ABSENCES (3 to 20 duty days) - Without Pay						
Quiroz Vega, Maria	Fd. Svc. Wkr.	Nutrition Svcs.	February 16, 2016	February 22, 2016		Personal
Vargas, Laura	Head Start Teacher	Head Start/State Preschool	February 10, 2016	March 10, 2016		Personal
NEW HIRES						
Bollinger, Deborah	Licensed Vocational Nurse	PSS	February 8, 2016		24/1	Probation
De Pano, Deborah	Site Coordinator	Mendez	February 16, 2016		\$25	Probation
Gomez, Adam	Instr. Asst. Sev. Dis.	Sp. Ed.	February 16, 2016		20/1	Probation
Gomez, Veronica	After School IP	After School Program	February 8, 2016		16/1	Probation
Gonzalez, Cesar	SSP Sp. Ed.	Saddleback	February 4, 2016		19/1	Probation
Gonzalez, Gilberto	Site Coordinator	Segerstrom	February 16, 2016		\$25	Probation
Gracian Zamora, J.	Custodian	Headstart	February 24, 2016		23/1	Probation
Guzman, Edgar	Site Coordinator	Lincoln	February 29, 2016		\$25	Probation
Hernando, Kenia	Activity Supervisor					

CLASSIFIED PERSONNEL CALENDAR

Personnel Calendar

Board Meeting - February 23, 2016

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
NEW HIRES (Continuation)						
Ibrahim, Fadwa	Head Start Teacher	Child Development	February 8, 2016		III C/1	Probation
Jauregui, Jonathon	Autism Paraprofessional	Mitchell	February 16, 2016		24/1	Probation
Kim, Victoria	Facilities Planning Tech.	Facilities Dept.	February 10, 2016		30/1	Probation
Magallanes, Jose	Licensed Vocational Nurse	PSS	February 2, 2016		24/1	Probation
Ochoa, Jessica	Site Coordinator	Santa Ana	February 8, 2016		\$25	Probation
Sanchez-Alvarado, Habib	Fd. Svc. Wkr.	Nutrition Svcs.	February 24, 2016		11/1	Probation
Tapia, Alejandro	Library Media Tech.	McFadden	February 10, 2016		25/1	Probation
ADDITIONAL ASSIGNMENTS						
Gordon, Jasmine	SSP Sp. Ed.	Esqueda	February 4, 2016		19/1	Probation
Torres, Yesenia	After School IP	After School Programs	February 2, 2016		16/1	Probation
PROMOTIONAL APPOINTMENTS						
Doan, Lynn	Fd. Svc. Prod. Spvr.	Nutrition Svcs.	February 10, 2016		31/1	From Fd. Svc. Wkr.
Vasquez, Griselda	Autism Paraprofessional	Mitchell	February 10, 2016		24/4	From Instr. Asst. Sev. Dis.

CLASSIFIED PERSONNEL CALENDAR

Personnel Calendar
Board Meeting - February 23, 2016

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
REASSIGNMENTS						
Burnett, Deborah	District Safety Officer	Valley	February 16, 2016		31/3	From Willard/ 10 months to 12 months
Jimenez, Paulino	Custodian	Bldg. Svcs.	January 29, 2016		23/6 + Diff.	From Int. Ld. Custodian 25/6
TRANSFER						
Cortez, Esther	SSP Sp. Ed.	Valley	January 27, 2016		19/6 + Bil.	From Saddleback
ADJUSTMENT OF WORKING ASSIGNMENT						
Escobar, David	District Safety Officer	Saddleback	February 8, 2016		31/5	From 10 months to 12 months
TEMPORARY ASSIGNMENTS - Out of Class Compensation						
Andrade, Santiago	Plant Custodian Int.	Bldg. Svcs.	January 4, 2016	January 25, 2016	32/3	
Arroyos, Paul	Mgr. of Maintenance Operations	Bldg. Svcs.	February 1, 2016	February 29, 2016	Level 34/1	
Ashbaugh, Timothy	School Police Officer	School Police	January 30, 2016	June 30, 2016	40/6B + Graveyard	

Mark A. McKinney, Associate Superintendent, Human Resources

CLASSIFIED PERSONNEL CALENDAR

Personnel Calendar

Board Meeting - February 23, 2016

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
TEMPORARY ASSIGNMENTS - Out of Class Compensation (Continuation)						
Chesmore, Brian	School Police Spvr./Sergeant	School Police	January 30, 2016	June 30, 2016	46/6 + Graveyard	
Cuellar, Noemi	Site Coordinator	After School Program	February 1, 2016	February 29, 2016	\$25	
Cuevas, Stephanie	Site Coordinator	After School Program	February 10, 2016	February 29, 2016	\$25	
Cuevas Conde, Stephanie	Site Coordinator	After School Program	February 10, 2016	February 29, 2016	\$25	
Doan, Lynn	Fd. Svc. Prod. Spvr.	Nutrition Svcs.	February 1, 2016	February 9, 2016	31/1	
Konstantakos, Kristy	Alarm Monitor/Dispatcher	School Police	January 30, 2016	June 30, 2016	22/2 + Graveyard	
Krantz, Peter	School Police Officer	School Police	January 30, 2016	June 30, 2016	40/2B + Graveyard	
Leal, Elsa	Site Coordinator	After School Program	February 10, 2016	February 29, 2016	\$25	
Lopez, Sandra	Sr. Fd. Svc. Wkr.	Nutrition Svcs.	January 8, 2016	January 27, 2016	13/6	
Martinez, John	Mgr. of Ground Maintenance	Bldg. Svcs.	February 1, 2016	February 29, 2016	30/6 + \$10 a day	
Mendoza, Berenice	Fd. Svc. Spvr. HS	Nutrition Svcs.	January 8, 2016	January 27, 2016	31/1	
Ochoa, Jessica	Site Coordinator	After School Program	February 10, 2016	February 29, 2016	\$25	

Mark A. McKinney, Associate Superintendent, Human Resources

CLASSIFIED PERSONNEL CALENDAR

**Personnel Calendar
Board Meeting - February 23, 2016**

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
TEMPORARY ASSIGNMENTS - Out of Class Compensation (Continuation)						
Ortega, Silvia	Sr. Fd. Svc. Wkr.	Nutrition Svcs.	October 28, 2016	March 31, 2016	13/6	
Portugal, Tommy	Mgr. of Maintenance & Operations	Bldg. Svcs.	February 1, 2016	February 29, 2016	Level 34/1	
Rodriguez, Danny	School Police Officer	School Police	January 30, 2016	June 30, 2016	40/6A + Graveyard	
Ruiz Gonzalez, Maria	Site Coordinator	After School Program	February 1, 2016	February 4, 2016	\$25	
Saginario, Alyssa	Site Coordinator	After School Program	January 29, 2016	February 29, 2016	\$25	
Sogsti, Stephen	School Police Officer	School Police	January 30, 2016	June 30, 2016	40/6A + Graveyard	
Solorio, Mary	Alarm Monitor/Dispatcher	School Police	January 30, 2016	June 30, 2016	22/6 + Graveyard	
Trang, Meyly	Site Coordinator	After School Program	February 8, 2016	February 23, 2016	\$25	
Valencia, Carina	Site Coordinator	After School Program	February 5, 2016	February 23, 2016	\$25	
Vega, Zami	Site Coordinator	After School Program	February 1, 2016	February 29, 2016	\$25	
Woolsey, David	Dir. of Construction	Bldg. Svcs.	January 1, 2016	February 29, 2016	Level 52/1	

CLASSIFIED PERSONNEL CALENDAR

**Personnel Calendar
 Board Meeting - February 23, 2016**

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
SALARY ADJUSTMENT						
Ramirez, Michael	Licensed Vocational Nurse	PSS	January 11, 2016		24/2	From 24/1
HOURLY APPOINTMENTS						
Beetstra, Ariel	Instr. Provider	Lorin Grisct	February 10, 2016		16/1	
Castaneda, Isabel	Instr. Provider	Santa Ana	January 29, 2016		16/1	
Diaz, Priscilla	Instr. Provider	Valley	February 4, 2016		16/1	
Nuñez, Aime	Instr. Provider	Santiago	February 8, 2016		16/1	
ATHLETIC SPECIALIST						
Andrade, Aida	Asst. Basketball Coach	Valley	November 16, 2015		\$22.00	
Benitez, Ulises	Asst. Basketball Coach	Valley	November 16, 2015		\$22.00	
Casarez, Ariel	Asst. Wrestling Coach	Valley	November 16, 2015		\$22.00	
Cervantes, Estefania	Asst. Waterpolo Coach	Valley	November 16, 2015		\$22.00	
Chavez, Israel	Asst. Wrestling Coach	Segerstrom	November 16, 2015		\$22.00	
Deaquino, Roberto	Asst. Soccer Coach	Valley	November 16, 2015		\$22.00	
Fulford, Tracy	Asst. Basketball Coach (Boys)	Segerstrom	November 16, 2015		\$22.00	

CLASSIFIED PERSONNEL CALENDAR

**Personnel Calendar
Board Meeting - February 23, 2016**

NAME	POSITION	SITE	EFF. DATE	END DATE	SALARY	COMMENTS
ATHLETIC SPECIALIST (Continuation)						
Fulford, Tracy	Asst. Basketball Coach (Girls)	Segerstrom	November 16, 2015		\$22.00	
Gallegos, Cesar	Asst. Wrestling Coach	Valley	November 16, 2015		\$22.00	
Izquierdo, Cynthia	Asst. Soccer Coach	Segerstrom	November 16, 2015		\$22.00	
Levin, Daniel	Asst. Soccer Coach	Segerstrom	November 16, 2015		\$22.00	
Luna Beltran, Alejandro	Asst. Soccer Coach	Valley	November 16, 2015		\$22.00	
Maldonado, Christopher	Asst. Baseball Coach	Valley	November 16, 2015		\$22.00	
Manzano, Susie	Asst. Basketball Coach	Valley	December 9, 2015		\$22.00	
Mazariegos, Melissa	Asst. Soccer Coach	Segerstrom	November 16, 2015		\$22.00	
Nava, Imelda	Head Coach Soccer	Segerstrom	November 16, 2015		\$25.47	
Nunez, Alvaro	Asst. Basketball Coach	Valley	November 16, 2015		\$22.00	
Olivo, Arturo	Asst. Soccer Coach	Valley	November 17, 2015		\$22.00	
Orosco, Bernardo	Asst. Wrestling Coach	Valley	November 16, 2015		\$22.00	
Ramires, Errique	Asst. Soccer Coach	Segerstrom	November 16, 2015		\$22.00	
Robles, Gillian	Asst. Waterpolo Coach	Segerstrom	November 16, 2015		\$22.00	
Robles, Marlene	Asst. Soccer Coach	Segerstrom	November 17, 2015		\$22.00	
Rucker Frostee	Asst. Basketball Coach	Valley	November 16, 2015		\$22.00	

Mark A. McKinney, Associate Superintendent, Human Resources



SANTA ANA UNIFIED SCHOOL DISTRICT

DIRECTOR OF ACCOUNTING AND PAYROLL

BASIC FUNCTION:

Under general direction of the Assistant Superintendent, Business Services, plan, direct, organize, supervise, and manage the District's accounting and payroll functions and provide accurate and timely accounting and payroll informational data. Manage and supervise a variety of accounting and payroll personnel and work closely with designated administrators, Board, staff, and representative groups.

REPRESENTATIVE DUTIES:

- Plan, direct, develop, organize, manage, and supervise the District's accounting and payroll functions and prepare, analyze, and evaluate complex financial data and reports in an accurate and timely conclusion. **E**
- Manage, supervise, and evaluate accounting and payroll personnel, including managers, supervisors, technicians, accountants, clerks, and related personnel. **E**
- Oversee and review preparation of accounts payable, accounts receivable, payroll account class reports, posting and recording of financial data, including approving transfer of funds and expenditures, preparation of cash flow projections, monitoring cash balances, and conducting special financial analysis for various regular and categorical programs. **E**
- Prepare, administer, and monitor monthly, quarterly, and annual financial reports for the Board of Education and administrators and conduct a variety of financial presentations as necessary. **E**
- Develop and conduct training sessions for all District staff and site administrators and provide essential assistance to all administrators as required. **E**
- Monitor, analyze, and interpret current legislation affecting the District's finances and interpret and administer county, state, and federal laws and regulations. **E**
- Perform high-level research and special projects at the direction of the Deputy Superintendent, Business Services, Assistant Superintendent, Business Services, or Board of Education and file complex federal, state, and local financial reports as required. **E**
- Maintain appropriate communications with federal, state, county, and local agencies and a variety of representative groups. **E**
- Perform other administrative duties and responsibilities as required and assigned.

DIRECTOR OF ACCOUNTING AND PAYROLL (CONTINUED)

KNOWLEDGE AND ABILITIES:

Knowledge of:

- Generally-accepted accounting principles, practices and procedures, and auditing standards.
- Governmental/Fund Accounting principles.
- Applicable sections of the California Education Code, Government Code, and other federal, state, and local laws and regulations.
- California School Accounting Manual.
- Preparation of comprehensive financial reports.
- Payroll functions, including preparation of tax and retirement reports.
- District operations, policies, procedures, and goals.
- Categorical program compliance and accounting regulations.
- Federal, state, and local laws and regulations applying to school district financial operations.
- Computer applications and systems, including proficiency in Excel, Power Point, Word, and Oracle experience preferred.
- Accurate and reliable record-keeping procedures.
- Principles of effective management and evaluation practices.
- Conflict management and problem-solving strategies.
- Strong oral and written communication skills.

Ability to:

- Plan, organize, supervise, and prioritize all accounting and payroll functions.
- Interpret and explain complex and detailed information, apply rules, regulations, and District policies.
- Comply with all legal requirements.
- Read and understand complex financial and technical materials.
- Prepare complex financial and statistical computer spreadsheets and public presentations.
- Prepare, write, and present financial reports.
- Analyze situations accurately and adopt an effective course of action.
- Establish and maintain effective working relationships.
- Use good judgment.
- Follow written and oral instructions.
- Meet rigid schedules and time lines.
- Operate a personal computer and other office machines.
- Train and supervise professional, technical, paraprofessional, and clerical staff.
- Manage time effectively.
- Communicate effectively orally and in writing.
- Perform the essential responsibilities and work tasks of the position.
- Work independently.
- Work in busy, noisy environment under pressure.
- Manage multiple projects simultaneously.

DIRECTOR OF ACCOUNTING AND PAYROLL (CONTINUED)**EDUCATION AND EXPERIENCE:**

A high school diploma, or equivalent, and three (3) years of relevant work experience in accounting and/or payroll or related field, and a Bachelor's degree in accounting, finance or related field. Ten (10) years of relevant related work experience in accounting, payroll and/or public financial management or closely related field may be considered in lieu of a Bachelor's degree. Experience in school district accounting and payroll is preferred.

LICENSES AND OTHER REQUIREMENTS:

- Valid California driver's license required.
- Must have the ability to obtain and maintain vehicle insurance under the District's vehicle insurance policy.

WORKING CONDITIONS:**Environment:**

- Typical office/school environment.
- Frequent travel to and between school sites and community agencies.

Physical Abilities:

- Hearing and speaking accurately to exchange information and make presentations.
- Seeing to read a variety of complex materials and drive a vehicle.
- Sitting or standing for extended period of time.
- Lifting or moving objects, normally not exceeding twenty (20) pounds.

Accommodation may be made to enable a person with a disability to perform the essential functions of the job with or without reasonable accommodation.

1 RESOLUTION NO. 15/16-3089

2 BOARD OF EDUCATION

3 SANTA ANA UNIFIED SCHOOL DISTRICT

4 ORANGE COUNTY, CALIFORNIA

5 Certification of Board Member's Absence from Board Meeting

6 Rob Richardson

7 **WHEREAS**, Education Code Section 35120(c) states that "a Board Member may be
8 paid for any meeting when absent if the Board by resolution duly adopted and
9 included in its minutes finds that at the time of the meeting he or she was absent
10 as deemed acceptable by the Board;" and

11 **WHEREAS**, The Board of Education does find that Board Member Rob Richardson
12 was absent from Special Board meeting held on January 26, 2016.

13 **NOW, THEREFORE, BE IT RESOLVED:** That the Board of Education authorizes payment
14 for Board Member Rob Richardson for the meeting of January 26, from which he was
15 absent. Upon motion of member Amezcua and duly seconded, the foregoing Resolution
16 was adopted by the following vote:

17 AYES: John Palacio, Valerie Amezcua, José A. Hernández, and Cecilia Iglesias

18 NOES:

19 ABSENT:

20 ABSTAIN: Rob Richardson


21 STATE OF CALIFORNIA)

22)SS:
23 COUNTY OF ORANGE)

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1 I, Richard L. Miller, Secretary to the Board of Education of the Santa Ana
2 Unified School District of Orange County, California, hereby certify that the above
3 and foregoing Resolution was duly adopted by the said Board at a Regular meeting
4 properly noticed and held on the 23rd day of February 2016 and passed by a vote of
5 4-0 of said Board.

6 IN WITNESS WHEREOF, I have hereunto set my hand this 23rd day of February,
7 2016.

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11 _____
12 Richard L. Miller, Ph.D.
13 Secretary Board of Education of the
14 Santa Ana Unified School District
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SANTA ANA UNIFIED SCHOOL DISTRICT

FOOD SERVICE FIELD SUPERVISOR

JOB SUMMARY:

Under direction of the Director of Nutrition Services or designee, provide general supervision to, coordinate with, and monitor Nutrition Services programs at assigned school sites; assess kitchen and food serving area operations; prepare a variety of records and reports related to assigned activities; recruit, train, and evaluate personnel.

REPRESENTATIVE DUTIES:

- Visit site cafeteria operations to analyze, monitor and recommend procedures, practices and methods of efficient food preparation operations. **E**
- Recommend improvement of cafeteria services, demonstrating correct methods of food preparation and services. **E**
- Train Nutrition Services employees on Federal, State, and local laws and regulations and District policies, regulations, and procedures pertaining to the Nutrition Services Department. **E**
- Monitor Nutrition Services sites to ensure compliance with Federal, State, and local laws and regulations and District policies, regulations, and procedures pertaining to the Nutrition Services Department. **E**
- Supervise, monitor, and support schools' and departments' Nutritional Services, work performance, and effectiveness. **E**
- Analyze costs, staffing, workload, and management needs. **E**
- Assist in determination of equipment standards and specifications. **E**
- Recommend equipment purchases for sites. **E**
- Assist in the interviewing and recommendation process of candidates for employment in the Nutrition Services Department. **E**
- Develop and maintain relationships with school community stakeholders. **E**
- Act as liaison between site based staff and Department administrators. **E**
- Communicate effectively with students, staff, supervisors, parents, and the community. **E**
- Maintain professional and courteous conduct. **E**

FOOD SERVICE FIELD SUPERVISOR (CONTINUE)**REPRESENTATIVE DUTIES: (Continue)**

- Promote positive, productive, and respectful working environment. E
- Perform related duties as assigned.

KNOWLEDGE AND ABILITIES:**Knowledge of:**

- Federal, State, and local laws and regulations pertaining to Nutrition Programs.
- Principles and practices of administration, supervision, and training.
- Principles and practices of food safety and sanitation.
- Principles and methods of volume food production, packaging, and distribution.
- Health and safety regulations.
- Portion, quality, and cost controls.
- Inventory management.
- Problem solving, analytical, and time management skills.
- Principles of record keeping and record management.
- Principles of cash management.
- Basic math.
- Oral and written communications skills.
- City and community.
- Operation of computer hardware and software.

Ability to:

- Work effectively with school administrators, District employees, labor representatives, and other stakeholders.
- Understand and explain complex rules and procedures.
- Train employees to supervise and work in schools.
- Understand and supervise the use of standardized recipes.
- Forecast and order food and supplies.
- Prepare and maintain records and reports in accordance with Federal, State, Local, and District standards.
- Use and supervise the use of commercial-type kitchen equipment.
- Train and supervise employees to use established work procedures.
- Evaluate the performance of Nutrition Services employees.
- Establish and maintain effective working relationships with others.
- Work independently with little direction.
- Meet deadlines.
- Communicate effectively with others.
- Perform the essential functions of the job.

FOOD SERVICE FIELD SUPERVISOR (CONTINUE)**EDUCATION AND EXPERIENCE:**

High School Diploma or GED and a minimum of an Associate's Degree in any of the following programs: Food Service Management, Hotel and Restaurant Management, Hospitality, Nutrition, Dietetics, Culinary Arts, Business Management or related field and two years of supervisory or management experience.

LICENSES AND OTHER REQUIREMENTS:

- Valid California driver's license
- Valid Servsafe Manager Certification or equivalent or obtain within 30 days of employment

WORKING CONDITIONS:**Environment:**

- School food service area and office environment.
- Indoor and outdoor environments.
- Drive vehicle to conduct work.

Physical Abilities:

- Hearing and speaking accurately to exchange information.
- Seeing to monitor proper food service operations, read a variety of materials and drive a vehicle.
- Bending at the waist, kneeling or crouching.
- Lifting, carrying, pushing or pulling objects, normally not exceeding thirty (30) pounds.
- Reaching overhead, above the shoulders and horizontally.
- Standing and walking for extended periods of time.
- Fine motor dexterity to type and utilize computer and other electronics.

Hazards:

- Exposure to extreme hot or cold temperatures.

Accommodation may be made to enable a person with a disability to perform the essential functions of the job with or without reasonable accommodation(s).